

Londonderry Township Board of Supervisors  
Regular Meeting - Agenda  
783 S. Geyers Church Road Middletown, PA 17057  
December 1, 2025 7:00 P.M.

*As a courtesy to everyone, please turn off all cell phones and/or pagers, or adjust these or similar devices so that others cannot hear them. Calls received during a meeting, if answered, should be taken outside of the meeting room. Thank you.*

**REGULAR MEETING:**

**Call to Order**

**Salute the Flag**

**Roll Call / Attendance - Members Present**

**Report on Executive Sessions, if any**

**Citizens Input –On Agenda Items**

**Approval of Minutes** – November 3, 2025 Board of Supervisors  
Meeting Minutes

**Manager's Report** – David Blechertas

- Motion to adopt the final 2026 Londonderry Township budget.
- Request approval of the Township's 2026 Holiday Schedule
- Request approval of the 2026 Meeting Calendars
- Request approval of the Township Manager Employment Agreement for 2026-2027, effective January 1, 2026.
- Discussion and action to set a date for a public hearing to address a curative amendment filled with the Township regarding a data center ordinance.
- Request approval of final payment to JMT for the Sunset and Braeburn Park Site Development Drawings in the amount of \$9,367.00.
- Request approval to end the probationary period and begin regular full-time employment for Michelle Scheetz effective December 18, 2025.
- Request approval of pay application #3 from Garden Spot Mechanical for HVAC work at Sunset Golf course, as approved by the project engineer, at an amount of \$5,564.94.

- Request approval of pay application #4 from Lauer Construction for general contracting work at Sunset Golf Course, as approved by the project engineer, at an amount of \$96,305.66.
- Request approval of pay application #2 from Lauer Construction for electrical contracting work at Sunset Golf Course, as approved by the project engineer, at an amount of \$11,987.93.
- Request approval for the Londonderry Twp. Fire Police to provide services:
  - December 6th, 2025 – Elizabethtown Holiday Parade
- Request approval of the Township Safety Manual.
- Request approval of the purchase of computer security hardware from Pointsolve Technology at a cost of \$8,025.00
- Discussion regarding the rotation of Board Chair.
- Discussion and possible motion regarding the donation of two 2026 Air Show Tickets to the Seven Sorrows Building Fundraiser.

#### **Treasurer's Report – Brian Marchuck**

- Payment of Invoices & Approve Open Purchase Orders for December 2025

Londonderry Township						
Treasurer's (Open Purchase Order) Report - December 2025						
Fund	Purchase Order Number		Amount			
	Beginning	Ending	Blanket	Capital	Routine	Total
General Fund	GF 25-571	GF 26-003	\$ 5,500.00	\$ -	\$ 77,785.28	\$ 83,285.28
Escrow Fund	ESC 25-030		-	-	4,525.50	4,525.50
Golf Course Fund	GC 25-386	GC 26-002	2,314.50	108,668.59	38,893.92	149,877.01
Capital Projects Fund	CP 25-042	CP 25-043	-	27,340.00	-	27,340.00
Liquid Fuels Fund	LF 25-045	LF 25-050	-	-	4,706.22	4,706.22
Grand Totals			<u>\$ 7,814.50</u>	<u>\$ 136,008.59</u>	<u>\$ 125,910.92</u>	<u>\$ 269,734.01</u>

- Request approval of a proposal from Hamilton and Musser to perform the Township 2025 independent audit at a cost of \$18,200.
- Request approval of Resolution 2025-30, setting the 2026 tax rates for Londonderry Township
- Request approval of a proposal for regular accounting services from Brown Plus for 2026 at a cost of \$217,350 to the General Fund and a cost of \$129,000 to the Golf Course Fund.
- Request approval of a proposal for annual auditing and reporting services from Brown Plus for 2026 at a cost of \$11,850

#### **Codes & Zoning Report – Duane Brady**

- Monthly Report – November 2025
- Request approval to Re-approval PC24-05 Lauffer Final Minor Subdivision Plan.
- Motion to approve Resolution 2025-31: 2026 Fee Schedule to be effective 1/1/26.

**MS4 Specialist -Brady Bosworth**

- Monthly Report – November 2025

**Public Works – Andy Brandt**

- Monthly Report – November 2025
- Request approval of new playground parts to repair the Challenger Equipment at Sunset Park from George Ely Assoc at a cost of \$2,721.00.
- Discussion on the results from the LTAP study for Route 441 and Red Hill Plaza.

**Golf Course and Bar & Grill – Sam Risteff**

- Monthly Report – November 2025

**HRG Engineer – Mike Wood, P.E.**

- Monthly Report – November 2025

**Solicitor’s Report – Eckert Seamans Cherin & Mellott, LLC**

**Public Safety Coordinator– Bart Shellenhamer**

**New Business**

**Old Business**

**Citizens Input – Non-Agenda Items**

**Executive Session**

*“THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE”*

**Adjournment**